

RE: New Customer Information

Dear Customer,

We appreciate your interest in doing business with us. In order to open a line of credit for you, we need to get some information about your company. Please fill out the attached credit application and the (*) Uniform Sales & Use Tax Certificate and fax them to my attention as soon as possible not before the forms are sign and date.

We also would like you to be advised, that Wood Tech's standard credit policy, requires a 50% deposit on the first orders. Our initial terms are 50% deposit and 50% cash before delivery (CBD) until your credit is approved.

If you have any questions, please call me @ (510) 534-4930.

Sincerely,

Accounting Department
WOOD TECH

4611 MALAT ST., OAKLAND CA 94509

p.510.534.4930 ext.228 | f.510.534.6389| www.woodtechonline.com

woodtech

510.534.4930 f 510.534.6389
4611 malat street, oakland, ca 94601



APPLICATION AND AGREEMENT FOR OPEN ACCOUNT

| | |
|-------------------|--------|
| Account Name: | Phone: |
| Address: | Fax: |
| City, State, Zip: | |

TYPE OF FIRM Individual Partnership Corporation

President/Owner(s) Name:

| |
|----|
| 1. |
| 2. |

| | | |
|-----------------------------|---------------------------------|--------------|
| Estimated Annual Purchases: | Social Security or Federal ID # | DUNS # |
| Number of employees: | Resale # | A/P Contact: |

BANK REFERENCE

| | |
|-------------------|-----------|
| Bank Name: | Account # |
| Address: | Phone # |
| City, State, Zip: | Fax # |

CREDIT REFERENCES

Please be sure to include the local telephone number and FAX number to prevent delays.

| | |
|-------------------|-----------|
| 1. Name: | Account # |
| Address: | Phone # |
| City, State, Zip: | Fax # |

| | |
|-------------------|-----------|
| 2. Name: | Account # |
| Address: | Phone # |
| City, State, Zip: | Fax # |

| | |
|-------------------|-----------|
| 3. Name: | Account # |
| Address: | Phone # |
| City, State, Zip: | Fax # |

| | |
|-------------------|-----------|
| 4. Name: | Account # |
| Address: | Phone # |
| City, State, Zip: | Fax # |

APPLICANT'S AUTHORIZATION & AGREEMENT

In support of this application, WOOD TECH, INC. is hereby authorized to obtain credit and/or financial information from my/our banks, other financial institutions or commercial firms with whom I/we have done business. It is understood that any such credit and/or financial information will be held in strict confidence and used only in consideration of this application. Upon approval of this application, It is agreed that all purchases will be paid in full and in accordance with the terms of sale as stated on all Wood Tech, Inc. invoice(s). Should I/we not pay Wood Tech, Inc. according to terms, it is understood that credit privileges may be withdrawn.

| | |
|-----------------------|--------|
| Authorized Signature: | Name: |
| Date: | Title: |

Wood tech, inc.* 4611 Malat street*Oakland, CA 94601*p(510)534-4930*f(510)534-6389

CALIFORNIA - BLANKET CERTIFICATE OF RESALE

(Name of Purchaser)

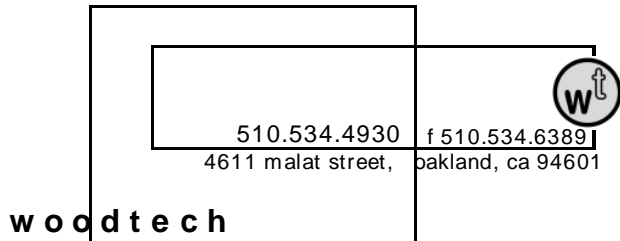
(Address of Purchaser)

I HEREBY CERTIFY: That I hold valid seller's permit No. _____
issued pursuant to the Sales and Use Tax Law; that I am engaged in the business of selling:
_____ that the tangible
personal property described herein which I shall purchase from **Wood Tech, Inc.**, will be sold
by me in the form of tangible personal property; provided, however, that in the event of any of
such property is used for any purpose other than retention, demonstration, or display while
holding it for sale in the regular course of business, it is understood that I am required by the
Sales and Use Tax Law to report and pay tax, measured by the purchase price of such
property or other authorized amount. Description of property to be purchased:

Date: _____

Signature of Purchaser or Authorized Agent

Title



WOOD TECH'S CREDIT POLICY

1. Terms: Net 30 after the credit approval (Note: this will change depending on the sale agreement)
2. Finance Charges: AMOUNTS PAST DUE ARE SUBJECT TO A CHARGE OF 1 1/2% PER MONTH (18% ANNUAL) after 60 days.
3. Wood Tech, Inc. reserves the right to hold the shipping of new orders on over 60 days past due accounts.
4. For New Customers Wood Tech requires a 50% deposit on the first order.
5. Non-standard finishes or special materials will require a 50% deposit to process the order.
6. Orders larger than \$35,000 will require a 30 to 50% deposit to process. (30% standard & 50% custom).
7. All sales are made subject to the following provisions:
 - a. Accounts or balances unpaid after net payment date shall be subject to the service charge as indicated above.
 - b. If collection proceedings become necessary to collect the unpaid balance, attorney's fee in a reasonable amount incurred by seller in making collection shall be added to the balance due and shall be paid by purchaser in addition to the balance and service charge.
 - c. Storage: Wood Tech, Inc. does not have storage space available. All orders should be picked up within TEN working days after notification; otherwise a storage charge will be assessed (at a fair market cost depending of the order's volume).
 - d. A \$25 fee will be applied to all returned checks.

Do not hesitate to call if you have any questions,

Sincerely,

Accounting Department

****Wood Tech, Inc. 4611 Malat street* Oakland CA 4601*(510) 534-930*f (510) 534-6389****